

PRO-TEC TECHNICAL MANUFACTURING SCHOLARSHIP PROGRAM

PRO-TEC Coating Company has established a scholarship in the amount of \$2,000, to be awarded to up to 3 seniors graduating from a Putnam County, Ohio School or who's parent or legal guardian is employed full time as a PRO-TEC Coating Company associate.

The applicant must:

- Be a graduating senior.
- Be enrolled in an associate's degree program in manufacturing or related field with a focus on technical skills.
- Complete the PRO-TEC scholarship application and 2 letters of recommendation
- Submit a transcript with the first 3.5 years of high school credits and GPA of 2.25 or greater.

The decision of the judges is final. Alternates will be named in case the primary choice fails to utilize the award within the first ninety calendar days of the college academic year. If the primary choice fails to attend college on a regular basis by this deadline, the alternate becomes eligible to utilize the award.

Deadline:

April 15th

The completed application must be submitted to: **Melissa Basinger by e-mail, mail or drop off to:**

**Putnam County Educational Service Center
124 Putnam Parkway Ottawa,
Ohio 45875**

Melissa.basinger@putnamcountyesc.org

419 523-5951 ext. 3046

This scholarship recipient will be contacted by the PRO-TEC Manager of Human Resources by May 31st.

For further information regarding the scholarship procedures, see PRO-TEC's Policy and Procedures document.

PRO-TEC TECHNICAL MANUFACTURING SCHOLARSHIP PROGRAM

Application Deadline: April 15th

Student's Name _____

Student's Mobile Number _____ Date of Birth _____

Student's e-mail address _____

Parents' Names _____

Home Address _____

High School Name _____ Grade Point Average _____

College Choice _____

Associate's Degree selected _____

WORK EXPERIENCE:

SCHOOL ACTIVITIES/PROJECTS:

COMMUNITY SERVICE:

WHY ARE YOU INTERESTED IN A CAREER IN MANUFACTURING AND TECHNICAL SKILLS?

I attest that the information provided in this application is accurate.

Students Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

PRO-TEC TECHNICAL MANUFACTURING SCHOLARSHIP PROGRAM

Application Deadline: April 15th

Please write your recommendation for the following applicant (print) _____.

Place your letter in a sealed envelope and return to the applicant to submit with his/her application OR e-mail to Melissa.basinger@putnamcountyesc.org. Please refer to the following characteristics: positive attitude, self-motivation, initiative, problem solving skills, teamwork, good citizenship, reliability and communication skills.

Submitted By: _____ Date: _____
(print name)

Submitted By: _____ Date: _____
(signature)

PRO-TEC TECHNICAL MANUFACTURING SCHOLARSHIP PROGRAM

Application Deadline: April 15th

APPROVED ASSOCIATE DEGREES – LOCAL COMMUNITY COLLEGES:

Rhodes State College:

- Associate of Technical Studies
- Electro-Mechanical Engineering Tech
- Electronic Engineering Technology
- Manufacturing Engineering Technology
- Mechanical Engineering Technology

Owens Community College

- Department of Advanced Manufacturing
 - Applied Engineering Technology, AAS
 - Electrical/Electronics Engineering Technology, AAS
- Department of Skilled Trades
 - Building Maintenance Program, AAS
 - Electrical Program, AAS
 - Mechanical Program, AAS

Northwest State Community College

- Science, Technology, Engineering, Math & Industrial Technologies
 - Computer Science Engineering Technology
 - Electrical Engineering Technology
 - Electro-Mechanical Engineering Technology
 - Industrial Technologies
 - Maintenance Technician/Mechatronics
 - Mechanical Engineering Technology

**Other Community College programs will be considered for approval if the programs are similar to the listings above. Must be approved by PRO-TEC Human Resources Manager prior to eligibility for the scholarship.

Plant Policies & Procedures

PRO-TEC Technical Manufacturing Scholarship Effective Date: 09/01/23

Purpose:

Program Description

This program was established in 2023 with the purpose to a) promote manufacturing careers and provide a continuing source of competent, technically educated individuals to support future employment needs of PRO-TEC Coating Company as well as b) provide students in the immediate recruiting area with the manufacturing experience and technical skills and education they need to be successful in the manufacturing industry.

Scholarship Award

PRO-TEC Technical Manufacturing Scholars are awarded a \$2,000 scholarship towards an associate's degree in manufacturing or related field with a focus on technical skills. It will be divided between Fall and Spring Semester. The scholarship is restricted to payment of actual costs of Scholar's tuition, room and/or board and may not be used for books, fees or incidental expenses. The number of Scholarships awarded in any given year will reflect projected hiring needs, available funding and quality and number of interested applicants.

Responsibility:

Selection

The PRO-TEC Human Resources Department will manage and administer this award. As part of the process, The Putnam Educational Foundation (PEF) will collect the applications and oversee a Foundation Selection Committee who will coordinate the selection process to select the annual scholarship recipient.

The scholarship will be awarded on the basis of the approved criteria from PRO-TEC. Candidate must have demonstrated the following criteria requirements: positive attitude, self-motivation, initiative, problem solving skills, teamwork, good citizenship, reliability and communication skills.

The Selection Team is under no obligation to select a recipient(s) if in their judgment none of the applicants satisfy minimum qualifications for the Scholarship.

Responsibilities of the Scholar

To retain the scholarship, the PRO-TEC Scholar must maintain good academic standing, as defined on the application, while in college and provide an official transcript at the conclusion of the Fall Semester prior to the scholarship award being released for Winter Semester.

Plant Policies & Procedures

PRO-TEC Technical Manufacturing Scholarship Effective Date: 09/01/23

Eligibility:

Eligibility Requirements for Scholarship

- Any graduating senior, who graduated from a Putnam County Ohio High School or who's parent or legal guardian is employed full time as a PRO-TEC Coating Company associate is eligible for the PRO-TEC Technical Manufacturing Scholarship.
- Candidate must be a graduating senior.
- Candidate must be enrolled in an associate's degree program in manufacturing or related field with focus on technical skills.
- Candidate must submit a transcript with a GPA of 2.25 or greater.
- Candidate must complete the PRO-TEC scholarship application including 2 letters of recommendation.

Procedures:

Administrative Procedure

February	The PEF Representative contacts PRO-TEC, Human Resources Manager to verify there are no changes. PRO-TEC notifies full time associates of the scholarship opportunity and provides information on how to apply. The PEF Representative then notifies local school Guidance Counselors that the application is available and supplies copies of the application to interested students as requested.
March/April	The Foundation Selection Committee reviews the qualified applications and selects a winner based on the approved criteria. The PRO-TEC Manager, Human Resources is notified of the Scholar selection and sent a confidential copy of the application which is shared with PRO-TEC Executive Leadership prior to Award Ceremony.
May	<p>The student is notified of the award and is presented the scholarship either at the PEF Awards Ceremony or their High School Awards Banquet. PRO-TEC, by letter, formally offers the selected student the Scholarship award. Enclosed with the letter is a PRO-TEC Scholar data form.</p> <p>To accept the award, the student signs the PRO-TEC Scholar's letter and returns it to PRO-TEC together with the completed data form. PRO-TEC sends notification of the scholarship to the recipient's college of choice. Copies of the letter are sent to the Scholar and school coordinator.</p>
July	PRO-TEC sends a check to the college for \$1,000 with a transmittal letter. A copy goes to the Scholar.
December	The student provides PRO-TEC Human Resources Department with a grade's transcript at the end of the semester.
January	PRO-TEC sends a check to the college for \$1,000, as long as requirements are met, with a transmittal letter. A copy goes to the Scholar